



REQUIREMENTS SUMMARY

The Fair Trade School Program recognizes schools demonstrating strong commitment to fair trade among its administration, teachers, and students. It teaches youth about global farmers and workers and empowers them through understanding, empathy, and action. This knowledge equips them as they grow into ethical consumers and global citizens.

REQUIREMENT # 1: FAIR TRADE SCHOOL STEERING COMMITTEE

A Fair Trade School Steering Committee must be formed to ensure continued commitment to the local Fair Trade School designation. The committee will:

- Include one (1) administrator, one (1) teacher, and a student group with two or more (2+) members;
- Be responsible for meeting the criteria for Fair Trade designation, including completing and submitting an application form along with submitting an annual progress report (due July 1st);
- Meet as a whole at least twice per year to plan and evaluate its Fair Trade designation.
 - A smaller representation of the committee should meet more frequently to carry out committee responsibilities.

REQUIREMENT #2: CLASSROOM LEARNING

A school must demonstrate fair trade has been incorporated into its classroom learning by:

- Providing the name and contact information for instructors teaching fair trade in their classroom;
- Including a description of learning activities;
- Including samples of student work (can be anonymous).

REQUIREMENT #3: ENSURE PRODUCT AVAILABILITY

At least two (2) Fairtrade certified products must be made available to both students and staff on a regular basis (approximately once per week throughout the school year).

REQUIREMENT #4: VISIBILITY AND ENGAGEMENT

A school must support ongoing communication and engagement to increase awareness of fair trade and Fairtrade certified products in its community:

- Host at least one (1) education or awareness event in school or in the surrounding community;
- Ensure the school's commitment to fair trade is visible among students and staff through public signage;
- Include information about fair trade on the school's website and in a school newsletter.

