



Canadian Fair Trade Network – Annual General Meeting – Minutes

When: Tuesday, September 21, 2021

Time: 4:30 - 6:00pm (Pacific Daylight Time – PDT)

Location: Zoom

Meeting called to order: 4:35 PM

Meeting chaired by: Erin Bird

Members present: Kenneth Boddy, Erin Bird, Sean McHugh, Keslyn Ayow-James, Eric St-Pierre, Lori Farley, Kalin McDonald, Giada Simone, Melanie Vert, Zack Gross, Daphna Lewinshtein, Service Opare, Hala Scandar

Observers present: Rachel Spence, Bob Thomson

Meeting Minutes:

*Additional details included in the AGM slide deck, available as a PDF

1. Call to Order and Welcome

- Motion: Zack Gross
- Second: Keslyn Ayow-James

2. Agenda – Presentation and Acceptance

- Motion: Daphna Lewinshtein
- Seconded: Keslyn Ayow-James

3. 2020 AGM Minutes – Review and acceptance

- Motion: Service Opare
- Seconded: Daphna Lewinshtein

4. President's Report – Erin Bird

5. Staff Report & 2020 Annual Report – Sean McHugh

6. 2020 Financial Report – Keslyn Ayow-James & Sean McHugh

- Motion: Eric St-Pierre
- Seconded: Daphna Lewinshtein

7. Covid, 2021 Updates (Operational & Financial) & Looking Forward – Sean McHugh

8. Other Business:

- The board is working on transition plans, to plan for Sean's eventual departure as Executive Director



- Membership fee increase: From \$15 to \$20 per year

9. Election of Directors

- Maximum seats: 12
 - 4 seats are not up for election this year
 - Directors were *elected on March 12th, 2020. (They will be up for election in 2022)*
 - Erin Bird (AB), Kenneth Boddy (ON), Daphna Lewinshtein (ON), Service Opare (MB & NU)
 - **Special thanks to Eric St Pierre, Larissa Kanhai, Annaliese Beck-McKenzie, Emanuel Lukawiecki, Giada Simone & Madison Cote who stepped down from their positions on the board.
 - 8 seats are up for election:
 - Notes on vacant seats:
 - Regional allocation – of the 8 open seats, 1 seat must be held for each of the following regions: BC, SK, QC & Atlantic. The other 4 can be allocated to any province (to a maximum of 3 seats per province). Our bylaws outline 7 regions in Canada, and each region is allocated a minimum of 1 seat. We currently have directors in AB, MB & ON, we therefore need a minimum of 1 director for BC, SK, QC & Atlantic.
 - Seats are open to all members in good standing.
 - Restrictions: Directors must not have direct interest in the commercial selling or certifying of fair trade products (in accordance with the articles).
 - Candidate presentations
 - Current Board members interested to run again:
 - Keslyn Ayow-James (Atlantic)
 - Nominations/Interested Candidates:
 - Kalin MacDonald (MB/NU)
 - Lori Farley (AB/NT)
 - Election process:
 - As the election was not contested, a slate was presented
 - No nominations from the floor were heard
 - Motion to accept the slate of new and returning board members:
 - Motion: Erin Bird
 - Seconded: Giada Simone

10. General discussion/Q&A

Meeting Adjournment: 5:20pm PDT

- Motion: Giada Simone
- Seconded: Keslyn Ayow-James