

Canadian Fair Trade Network – November 2nd, 2021 Board Meeting Minutes

Time: 4:30pm – BC | 5:30pm – AB & SK | 6:30pm – MB | 7:30pm - ON & QC | 8:30pm Atlantic Canada

Board Members:

- **Present:** Erin Bird, Kenneth Boddy, Lori Farley, Daphna Lewinshtein, Keslyn Ayow-James, Kalin McDonald
- **Regrets:**
- **Absent:** Service Opare

Advisory Council Members:

Staff: Sean McHugh

Start time: 4:36pm pacific time

Chaired by: Erin Bird

#	Agenda Item	Person	Date
Process	Meeting Agenda a) Review & Approve a. Moved to approve: Lori Farley; Seconded: Keslyn Ayow-James, all in favour, 4:37pm	Erin	Nov 2
	Meeting Minutes – Review and Approve a) September 28 th , 2021 a. Moved to approve: Kalin McDonald, seconded: Daphna Lewinshtein. All in favour, 4:38pm	Erin	Nov 2
1	Governance a) Board changes: Form 4006 (changes regarding directors) - filed b) Recruiting: we need directors of BC, SK and QC a. If anyone has ideas for recruitment, please do share them. c) Executive Positions: VP needed a. We will need to fill this position. Alternatively, if anyone is willing to step into the secretary role that can work. d) 2021 Annual Report a. Will likely aim to have something wrapped up by the end December this year.	Sean	
2	Financial Management a) Cash Flow Statement, as of October 27 th , 2021 a. October 2021 through December 2022	Sean	
3	Human Resources & Strategy a) 2022-2023 Strategy b) CFTN-FTC Relationship a. Worth adding roles of towns, campuses, and schools b. If anyone can review this today/tomorrow to share thoughts with Sean will be much appreciated. c) Sean's plans for November/December 2021 & January 2022 and beyond d) Transition planning		
4	Program Updates		

	<ul style="list-style-type: none"> a) 3 new FT Events since last meeting b) 1 new FT Workplace c) Presentation & Q&A with Queens U d) Fair Trade campus Week <ul style="list-style-type: none"> a. Webinar/panel with York U 		
5	<p>General Updates & Developments</p> <ul style="list-style-type: none"> e) Equifruit Fairtrade certified bananas are now available at 14 Costco's in Ontario f) Equifruit Fairtrade certified bananas are available through Sysco within the GTA g) Level Ground is now certified their coffee as Fairtrade h) Theobroma are certifying their 80g bars, and have begun certifying their 31g bars i) Galerie au Chocolat are now selling a 35g bar j) Starbuck is once again offering Fairtrade certified espresso across Canadian Campuses 		
6	<p>National Conference</p> <ul style="list-style-type: none"> a) Time to plan our next conference? b) October 2022? March 2023? <ul style="list-style-type: none"> a. Thinking about the timing of FT Campus week. c) Oliver De Volpi, now at Concordia University, has expressed interested in hosting d) Considering polling previous conference attendees to take temperature around travel and large gatherings e) Ideas: <ul style="list-style-type: none"> a. Hybrid or having a back-up digital plan will be critical. b. Can we have a community engagement challenge to build some momentum heading into the conference. <ul style="list-style-type: none"> i. Lori to draft a plan for this 		
7	<p>Fair Trade Handbook</p> <ul style="list-style-type: none"> a) Launch event successful 		
	Next Meeting: Tuesday, December 7, 2021 4:30pm		

Meeting adjourned: 5:34pm