

	<p>6. Organizational Sponsorship</p> <p>a. Content nearly complete, Erik has begin working on layout</p>		
3	<p>Human Resources</p> <p>1. Staff</p> <ul style="list-style-type: none"> o Sarah Heim – Program Manager o Jackie Suggitt – Procurement Network Manager o Nichole DeMichelis – Fundraising Coordinator <p>2. Contracts for employees</p> <ul style="list-style-type: none"> o Bev to look into sample contracts o Avery to chat with Duane <p>3. Transition and succession planning</p> <ul style="list-style-type: none"> o Something that needs to be put down on paper 	Sean	
4	<p>Travel</p> <p>1. Ontario/Manitoba – End of September/Start of October</p> <ul style="list-style-type: none"> o CFTN Board meeting, WEAR conference and then Winnipeg for one-year celebration of being an FT Town <p>2. Brussels & Madrid – October</p> <ul style="list-style-type: none"> o Fair Trade Advocacy Office meetings Oct 15-18 in Brussels, International FT Towns conference in Madrid Oct 19-21 	Sean	
5	<p>Magazine</p> <p>1. Latest edition complete</p> <p>2. Hard copies out now – Keep an eye open for your cases</p> <p>3. Online launch this week</p> <p>a. full magazine to be launched online along with individual stories</p>	Sean	
6	<p>Conference</p> <p>1. Ottawa 2019</p> <ul style="list-style-type: none"> o Dates: February 28, March 1 & 2 have now been decided upon o Venue & Hotel are currently being looked at after onsite visits in late June. o Sponsorship Package coming soon o Day of action idea for sometime of ask or campaign o Invites: Justin Trudeau, Ministers 	Sean Keslyn	
7	<p>Programs</p> <p>1. Update on latest designations</p> <p>a. St Brother Andre’s School – 20th School</p> <p>2. Annual Renewals</p> <p>a. Due now – Majority in</p> <p>b. Committee has decided to pull designations from inactive groups, currently looking at Golden, Mercier, and Nueville. Final notice will be given</p> <p>3. Fair Trade Campus Week – Sept 24-28, 2018</p> <p>a. July 23rd deadline for product requests</p> <p>4. Worlds Largest Bake Sale – Sept 27th, 2018</p> <p>a. happening again. two students going to Peru from last year</p> <p>5. Campus Silver/Gold standards</p> <p>a. Now complete, full translated and online</p> <p>6. Advocacy fund up and running with \$4,600 now in</p> <p>a. Push people to apply!</p>	Sean	

8	<p>Projects</p> <ol style="list-style-type: none"> 1. Sustainable Public Procurement Network – Now moving. Jackie and Sean meeting with Tim and Barb on July 11th to talk next steps in launching Sustainable Procurement Canada, a collaborative effort between the CFTN and Reeve Consulting. 2. Peru 2018 – is a go <ol style="list-style-type: none"> a. 11 people confirmed b. Two students selected as part of last years bake sale, one student from McGill and once student from the University if Ottawa. c. Invoices now out 3. Trade Fair. Live Fair – meeting coming up next week 	Sean	
9	<p>Regional Updates</p> <p>Keslyn – Atlantic Canada</p> <ul style="list-style-type: none"> • Food Trade Game being worked on at Dal and SMU • Dal Campus designation slow, now due to Cadbury dropping Fairtrade Mark • Planning for FT Campus Week <p>Eileen – Ontario</p> <ul style="list-style-type: none"> • Working on engaging campuses and others in southern Ontario • Looking for a new contact at Brock • Pushing Campus designation at Niagara College • Looking to connect with port Colborne <p>Zack – Manitoba</p> <ul style="list-style-type: none"> • FT Winnipeg one-year anniversary event coming up in October • University of Manitoba getting close on their campus application • MLBB close to submitting their workplace application, which is going to include all offices and casinos. 3000 employees <p>Bev & Erin – Alberta</p> <ul style="list-style-type: none"> • Passport campaign now complete, 8 gift certificates given out • Annual Reports for Olds High School and the Town of Olds submitted • Town of Olds working on concession stand purchasing • Working on Toegther2018, an SDG focused conference in Edmonton • FT Calgary staying active <p>Rita & Avery – BC</p> <ul style="list-style-type: none"> • Vancouver International Soccer Festival now a wrap • Rita leaving FT Vancouver • working on volunteer recruiting concept 	Everyone	
10	<p>Next Meeting</p> <ul style="list-style-type: none"> • Doodle Poll to be sent out 	Erin	

*Meeting adjourned at 5:48pm