

Canadian Fair Trade Network – March 3rd, 2019 Board Meeting Minutes

Time: 10:00-12:00am Eastern Time

Location: Heart & Crown, Ottawa (In-Person Post-Conference Breakfast Meeting)

Board Members:

- **Present:** Erin Bird, Mireille Saurette, Rita Steele, Kenneth Boddy, Bev Toews, Fouzia Bazid, Eric St Pierre, Emanuel Lukawiecki, Larissa Kanhai
- **Regrets:** Keslyn Ayow-James, Eileen Chen, Tabatha Sander

Advisory Council Members:

- Zack Gross

Staff:

- Sean McHugh

Guests:

- Jennifer Thompson

***Meeting started at:** 11:00am

****Meeting chaired by:** Erin Bird

*****No Agenda sent out in advance**

Agenda Item	Person	Date
1. Executive Position Nominations a) Erin Bird named President of the Board b) Mireille Saurette Vice-President c) Rita Steele to remain as Treasurer d) Kenneth Boddy to remain as Secretary e) All in favour	Erin	Mar 3
2. Committees a) To be discussed at our next meeting b) Committees: a. Membership & Governance b. Finance c. Human Resources d. Conference e. Research f. Chapter System/Membership Development		
3. Governance a) Board changes, AGM minutes and other governance related updates will be taken care of this week.		
4. Verification system Analysis and Evaluation a) Was a central discussion point at our AGM, and needs attention. Approach to be discussed at our next meeting.		
5. National Conference Feedback & Evaluation a) Tradeshow, with food and drinks was a hit. Make it 2-hours: 5:00-7:00pm b) 2-days + pre-conference day worked well c) Making pre-conference drop-in helped simplify. Good attendance at all events		

<ul style="list-style-type: none"> d) The Awards night was great. Perhaps the CFTN & AQCE help give out program related awards in 2020. band was awesome e) Good to have themes for each day of conference f) good to have streams during each day g) Need more government engagement. MP's, MLA's, Councillors – something to break off and have someone lead in 2020 h) Need a producer. Get a company to sponsor them i) Need PowerPoints online after j) Bid Process is useful to ensure community engagement k) Wifi would have been nice l) Needed a little more local activity organizing – something for someone to lead in 2020 m) Needed more take aways, from sessions. Maybe look at national days of action for 2020 conference n) Wine session in 2020 o) Schools session on weekday morning 		
<p>6. Next Meeting</p> <ul style="list-style-type: none"> a) Tentatively booked for Monday, April 8th 		

*Meeting Adjourned at 11:44am Eastern time